



Early Childhood Center Enrollment 2019 - 2020 School Year

The Community Synagogue Early Childhood Center is very excited to announce registration for the 2019-2020 school year. We will be offering a variety of programs for the 2019-2020 school year for children who are turning two, three or four years of age. Please note that the school is packed to capacity this current year, and we anticipate filling all available spots for next year. We urge families to register early in order to secure a spot for their child.

Our Synagogue's policy regarding enrollment for the Early Childhood Center's 2019-2020 school year is set up so that **current regular synagogue members** and **current ECC students** have **priority** in registering their children from October 10 through October 16. Regular synagogue members also receive substantial discounts on their children's Early Childhood Center tuition. (ECC discounts and priority registration does not apply to Gift Members.) The opening dates for registration for the Early Childhood Center are:

- October 10:** **Current members of The Community Synagogue and Current ECC students who are in good standing. (Please note that this does NOT include Gift Members)**
- October 17:**
- ECC Alumni Families
 - Current Grown Up and Me Families
 - Current Synagogue Gift Members
 - Grandchildren of members of The Community Synagogue who are in good standing
- October 24:** **Registration opens to the community**

Applications will be accepted at 8:00 am on the first day of any registration period (October 10, 17, 24). All spots are filled on a first come basis. All registrations must include a deposit and completed and signed registration form. We suggest you personally drop off the application to the ECC Office.

We know that you want the best nursery school experience for your child. We provide an excellent program with a warm, nurturing environment in which your child can flourish socially and educationally all within the framework of our Jewish community. For further information or to set up a tour, please call the Early Childhood Center at (516) 441-0841.

Sincerely,

Susan Flanagan-Herman
ECC Director

Ellen Cohen
ECC Assistant Director



THE COMMUNITY SYNAGOGUE
160 Middle Neck Rd.
Port Washington, NY 11050

EARLY CHILDHOOD CENTER
APPLICATION
2019-2020

Susan Flanagan-Herman, ECC Director
Ellen Cohen, Assistant Director
(516) 883-3144 extensions 314/313

For Temple Use Only

Member _____ Non-Member _____ Tuition _____ ECC# _____
Class _____ Date Starting _____ Deposit \$ _____ Director Approved _____
N/A Computer _____ A/R Computer _____

Child's Name _____ Male _____ Female _____

Date of Birth _____ Child lives with: Parents _____ Guardian _____ Mother _____ Father _____

Child's Address _____ Home Phone () _____

Add'l Siblings _____ **E-Mail:** _____

Parent 1 _____ Cell Phone () _____ Business () _____

Parent 2 _____ Cell Phone () _____ Business () _____

Guardian's Name _____ Phone () _____ **Allergies:** _____

Does your child have any known physical, medical, emotional, developmental or language conditions or delays? _____

If so, please specify: _____

Does your child receive any services? If so, please specify: _____

Please circle preferred class

Tuition to 1/5/19 Tuition as of 1/6/19

AGE	CLASS	DAYS	HOURS	Members/Non Mem	Members/Non-Mem
2's		Mon/Tues/Wed/Fri	9:15 - 12:30	\$7396/\$9265	\$7545 /\$9450
		Monday through Friday	9:15 - 12:30	\$8482/\$10,068	\$8652/\$10,274
3's	3*	Monday to Friday	9:00 - 1:00	\$7133 /\$8884	\$7287/\$9064
4's	4*	Monday to Friday	9:00 - 2:00	\$8395 /\$10,192	\$8729 /\$10,605

DEPOSITS: 2 Year Olds - (4 days) \$945; 2 yr. olds (5 days) \$1,030; 3 Year Olds --\$910; 4 Year Olds --\$1,065

Make Deposits Payable To: THE COMMUNITY SYNAGOGUE - **Deposits are not refundable.** Deposits can be check or charge. A 3% fee is charged to all charge card payments.

Fill in below only if charging deposit. Reminder a 3% fee will be added to the charge: Amount charging: _____ Sec. Code: _____

Name on Charge Card: _____ CC#: _____ Exp date: _____

CC Billing address: _____

APPLICATION CONTINUES ON NEXT PAGE

THE EARLY CHILDHOOD CENTER APPLICATION 2019-2020

Page 2 of 2

We (I) the undersigned, having enrolled our (my) child in The Community Synagogue's Early Childhood Center (ECC), agree to the following:

- a) Synagogue membership is not required to participate in an ECC program. **In order to receive synagogue member rates and priority registration, a family must be a regular member in good standing.** If a family resigns their membership, all outstanding balances must be settled before being allowed to register for and/or attend any ECC program. Synagogue Gift membership does not qualify for ECC member rates or early registration priority.
- b) We (I) understand that the deposit we (I) have given, is **NOT REFUNDABLE**. The deposit will be applied to our (my) final 2019-2020 ECC payment.
- c) We (I) agree to pay the balance in 10 equal monthly installments beginning March 2019 through December 2019, each due by the 15th of that month. A \$10 per month service fee will be added to my (our) bill, any month that the ECC does not receive my (our) ECC tuition payment by 30 days after it is due. 50% of our (my) child's tuition must be paid by August 1st or the ECC reserves the right to fill the space. If at any point tuition is more than one month in arrears, our (my) child will not be permitted to attend the ECC until our (my) ECC account is made current. **FULL PAYMENT IS DUE BY DECEMBER 31, 2019.**
- d) We (I) understand that the obligation to pay the tuition and fees for the full academic year is unconditional and no portion of such fees will be refunded or cancelled after June 30, 2019 if the space is not refilled, including absence or withdrawal from the school. Prior to June 30, 2019 all tuition paid less the deposit will be refunded in the event of withdrawal of your child from the school. We (I) also understand that no refunds, credits or cancellations of fees will be made for school closings or extended vacations.
- e) If your child receives any type of services (OT, PT, Speech, ABA, is assigned a SEIT, etc.); or is physically challenged, has a medical or emotional condition, an allergy, a developmental or language delay, or anything atypical, this must be discussed with the Director prior to registering your child (or as soon as you become aware of it, if you have already registered) to determine the proper placement and/or the appropriateness of the ECC for your child.
- f) A child is permitted to attend the ECC as long as they can function within the structure and ratio of our classes. If on a regular basis, a child requires the individual attention of a staff member to function in his or her class, the teacher, Director and parent will meet to determine if there is a way to allow the child to remain at the ECC. If it is determined that the child requires additional supervision to be able to remain at the ECC, any expense required for additional supervision will be paid by the child's parents.
- g) The Community Synagogue Early Childhood Center reserves the right, in its sole discretion, to terminate our (my) child's attendance. In such an event, tuition will be pro-rated for the period attended unless the termination is attributable to non-payment of tuition on the dates stated on the application. In that instance, payment in full will be made by us (me) no later than January 15th of the synagogue's current fiscal year.
- h) The Community Synagogue has permission to provide that which in ECC's judgment considers necessary medical attention at our (my) expense. We (I) will provide emergency phone numbers to the ECC.
- i) Our (my) child has permission to be photographed at the ECC and for the photos to be used in the ECC yearbook, on the ECC secure website, the synagogues' website, newspaper articles & synagogue bulletins and Vuetron. If you do not want your child's photo used in any of these areas, please contact our ECC Director or Assistant Director to let them know.
- j) Our (my) child has permission to go on any and all trips supervised by the Early Childhood Center.
- k) Class and teacher placement is at the sole discretion of the Director.
- l) I give permission for my name, address and telephone number to be included on my child's class list and our home and cell telephone numbers to be included in our telephone notification system.
- m) For the safety of all of our children and families, the ECC requires that all children be fully immunized and does not accept exemptions due to personal or religious reasons.
- n) Diaper Policy: Most children are toilet trained by the start of the 3's. Because the changing of diapers affects proper supervision of the children, beginning in December, parents of any child in the 3's class who is not trained may be called in to change their child's diaper if the situation becomes disruptive to the class. This will only occur if it is necessary to change your child's diaper on a regular basis. 4-year-olds are expected to be toilet trained.

Parent 1's Signature _____ Date _____

Parent 2's Signature _____ Date _____

Accepted for the ECC by _____ Date _____